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## IRF General Conditions Environmental Management and Urban Design on-line learning tool

*Last updated: April 2013*

<b>Registration</b>	Registration forms must be completed online with all required fields filled out.
	Registration fees have to be fully paid to receive the access code to part of (module) or the full on-line learning tool.
	An official receipt will be forwarded to registered course participants upon receipt of their full payment.
	All registration fees are payable in Euros. Fees are to be paid by credit card or PayPal.
	Registration fees include access to the modules of choice. The right of access is personal and non-transferable.
<b>Certification</b>	An IRF Certificate will be transmitted upon completion of a minimum of six modules.
<b>Cancellations/ Replacements</b>	Any cancellation of registration must be made in writing to the IRF secretariat to the following email address: <a href="mailto:elarning@irfnet.ch">elarning@irfnet.ch</a> . Registration fees will not be refunded.
	Upon request by the course participant to the IRF secretariat ( <a href="mailto:lscotto@irfnet.ch">lscotto@irfnet.ch</a> ), the right of access can be transferred to a colleague within the same organization. In this case, new access codes will be provided and the old ones invalidated.